



Employment Application

PERSONAL:

Name _____ Date _____
Last First Middle

Address _____
Number & Street City State Zip Code

Position Sought _____ Full Time ___ Part Time

Available for work _____ weeks after offer Salary requirement \$ _____

Home Phone # _____ Cell Phone # _____

Are you currently employed? ___ Yes ___ No

May we contact your current employer? ___ Yes ___ No

EMPLOYMENT: List most recent employer first, including U.S. Military Service.

Current/Last Employer _____ Location _____

Telephone _____ Your Job Title _____

Dates of Employment: From _____ Mo/Yr To _____ Mo/Yr

Final Salary \$ _____ Supervisor's Name _____

Reason for Leaving _____

Previous Employer _____ Location _____

Telephone _____ Your Job Title _____

Dates of Employment: From _____ Mo/Yr To _____ Mo/Yr

Final Salary \$ _____ Supervisor's Name _____

Reason for Leaving _____

Previous Employer _____ Location _____

Telephone _____ Your Job Title _____

Dates of Employment: From _____ Mo/Yr To _____ Mo/Yr

Final Salary \$ _____ Supervisor's Name _____

Reason for Leaving _____

Explain any gaps in work history: _____

EDUCATION: Please indicate education or training which you believe qualifies you for the position you are seeking.

High School Diploma: __ Yes __ No **G.E.D.:** __ Yes __ No

School(s) _____ City/State _____

College and/or Vocational School: Circle # of Years Completed 1 2 3 4

School(s) _____ City/State _____

Major _____ Degree Earned _____

Other Training/Certifications:

Course _____ Certificate Earned _____ Date _____

BUSINESS REFERENCES: list people not related to you

Name _____ How Known _____

Phone (____) _____

Name _____ How Known _____

Phone (____) _____

Name _____ How Known _____

Phone (____) _____

APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize **Edwards Landscape & Nursery** to verify their accuracy and to obtain reference information on my work performance. I also understand that the position for which I am applying may require testing under a Substance Abuse Policy and/or a background check. I release **Edwards Landscape & Nursery** from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of **Edwards Landscape & Nursery**. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract.

I understand that **Edwards Landscape & Nursery** is an at-will employer and that either **Edwards Landscape & Nursery** or I may terminate my employment at any time with or without notice or cause.

Signature of Applicant _____ Date: _____